

EXECUTIVE BOARD MEETING

Greene-Sullivan Special Education Cooperative

Administrative Offices 77 "A" Street N.E., Linton, IN

September 10, 2019

EXECUTIVE SESSION

9:00 AM

The purpose of this executive session will be:

The discussion of confidential student records, [IC 5-14-1.5-6.1 (b) (7), (8)],

To discuss before a placement decision an individual student's abilities, past performance, behavior and needs, [IC 5-14-1.5-6.1 (b) (8)],

To receive information about prospective employees, [I.C. 5-14-1.5-6.1 (b) (5)],

To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process, [IC 5-14-1.5-6.1(b) (9)],

To receive or discuss information about the budget, [IC 5-14-1.5-2 (3) (A)].

The Executive Board of the Greene-Sullivan Special Education Cooperative met in the Cooperative Board Room, 77 "A" Street N.E., Linton, IN on Tuesday, September 10, 2019. President, Jeff Gibboney, requested to step down as chair for this Board of Superintendents meeting. Vice President, Kathryn Goad, called the Board to order at 10:43 AM and called the roll with the following members present:

Jeff Gibboney, President - Bloomfield
Kathryn Goad, Vice President - Linton-Stockton
Dan Noel, Secretary - MSD Shakamak
Mark Baker, Northeast
Chris Stitzle, Southwest
Robert Hacker, White River Valley

REGULAR SESSION

10:30 AM

1. Approval of Minutes

The minutes from the August 13, 2019 meeting were read beginning with "The minutes from the July 9, 2019 meeting were read..." through "...motion was passed unanimously."

Mr. Chris Stitzle made a motion to approve the August 13, 2019 Board of Superintendents meeting minutes. The motion was seconded by Dr. Robert Hacker. The motion passed unanimously.

2. Treasurer's Report and Claim Docket

The Claim Docket in the financial report was presented and reviewed. Payroll dates and amounts since last Board meeting are as follows:

August 23, 2019	\$96,267.45
September 6, 2019	\$104,686.95
September 10, 2019	\$3,698.73

Dr. Mark Baker made a motion to approve the Treasurer's Report and payment of claims. Mr. Jeff Gibboney seconded the motion. The motion passed unanimously.

3. Public Comments and Concerns

None noted. No members of the public were present.

4. Personnel

Resignations

- a. Tara Swick – Carlisle Preschool Paraprofessional

Positions to Hire

- e) Speech and Language Pathologist Maternity Leave
- f) Bloomfield Middle School Paraprofessional Maternity Leave
- g) Carlisle Preschool Paraprofessional
- h) Sullivan Elementary Paraprofessional

Recommendations to Hire

- c) None

Ms. Sarah Sparks reviewed resignations, and positions to hire. She stated there has been interest in a maternity leave position from a contracted employee that has previously covered a leave at GSSEC. Ms. Sarah Sparks will review the contract in October before making a recommendation.

Mr. Jeff Gibboney made a motion to accept all personnel. Mr. Chris Stitzle seconded the motion. The motion passed unanimously.

5. DOE Information

- a. ISPROUT
- b. IIEPRC Teacher Training
- c. Law Conference

Ms. Sarah Sparks and Mrs. Dana Williams participated in an informational webinar for ISPROUT. We are required to have a Data Administrator and Train the Trainer personnel. Mrs. Dana Williams will participate in the Data Administrator training in Jasper. The Train the Trainer sessions are currently full, however, Mrs. Dana Williams will participate when new trainings are added. The teacher training from the IIEPRC was held. Ms. Sarah Sparks stated appreciation for use of the Media Center at Linton High School. She noted the presenters focused on what the teachers requested previously and there has been positive feedback.

Ms. Sarah Sparks attend the Education Law Conference. Sessions were focused on Manifestation Determinations and students with significant behaviors and were very informative.

Ms. Sarah Sparks stated that some Superintendents may have received an email on the EV report from Brandon Myers. Ms. Sarah Sparks will be following up and submitting any corrective information necessary.

6. Program Information

- a. Life Skills
- b. Early Childhood
- c. Speech Services
- d. Life After School Program

Mrs. Dana Williams distributed Early Childhood lists. The lists will be updated monthly as initial evaluations are completed. Ms. Sarah Sparks noted continued work with IU Early Childhood Center and Mrs. Paulette Lannan. Mrs. Lannan was recognized last year for her work with inclusive practices.

7. Unfinished Business

a. Budget 2019-2020

Dr. Kathryn Goad stated that Ms. Sarah Sparks has presented budgets to the Board of Superintendents. Mr. Jeff Gibboney made a recommendation to move forward with \$150,000 assessments for 2019-2020 and re-evaluate for 2020-2021. Mr. Dan Noel, from Shakamak, stated the assessment amount needs to be \$100,000 and he cannot support \$150,000.

Mr. Jeff Gibboney made a motion to approve the \$150,000 assessment amount. The motion was seconded by Mr. Chris Stitzle. The motion carried with 5 to 1 vote.

b. Assessments

c. CPI Training Schedule

-September 20, 2019 – Initial 8:30-3:30

-October 25, 2019 – Refresher 8:30-11:30

Ms. Sarah Sparks noted training information has been shared with schools and those needing training may call or email to sign up.

d. 2019-2020 Preschool Screenings

-September 20, 2019 – Worthington

-October 25, 2019 – Carlisle

-January 10, 2020 – Hymera

-February 21, 2020 – Worthington

-April 17, 2020 – Carlisle

8. New Business

a. TRF-Employer Contribution Rate

To comply with Public Law 108-2019, also known as HEA1001 (2019), which states, in pertinent part: “After July 1, 2019, and before October 1, 2019, the governing body of each school corporation shall determine at a public meeting the following: (1) The dollar amount of the reduction in the school corporation's employer contribution rate under subsection (b). (2) The actions the governing body of the school corporation intends to take with the amount described in subdivision (1).” Accordingly, it is recommended that the Board of Superintendents of Greene-Sullivan Special Education Cooperative determine that the total dollar amount of the reduction in the employer contribution rate is expected to be \$16,279.26.

It is further recommended that the Board of School Trustees of School Corporation use the amounts noted above to enhanced employee compensation proportionately to the affected employee groups. The allocation of the portion applicable to bargaining unit employees shall be subject to the collective bargaining process.

Dr. Robert Hacker made a motion to accept the recommendation. Dr. Mark Baker seconded the motion. The motion passed unanimously.

b. SBOA 2018-2019 Federal Grant Audit

Ms. Sarah Sparks shared the information from State Board of Accounts. The 2018-2019 Federal

Grant Audit was completed, and Exit held September 3, 2019 with no findings and no further recommendations.

9. Director's Notes

- Executive Board Meeting Schedule

Ms. Sarah Sparks stated there had been a request to consider not having further Executive Board meetings. Ms. Sarah Sparks recommended instead to have a shorter amount of time for executive but still have one monthly. Dr. Mark Baker agreed that if the meeting is shortened, information would only be given once. Dr. Robert Hacker recommended the times be moved up to 9:00 AM for the Executive Session and 9:30 AM for the Public Session.

10. Board Member Comments and Concerns

Mr. Jeff Gibboney stated he was given concerns about the Life Skills program housed at Bloomfield. Mr. Jeff Gibboney requested a third-party review of what has taken place. He wants to remove himself from the situation but wants to look into any allegations. Dr. Mark Baker inquired who Mr. Jeff Gibboney is recommending looking into this. Mr. Jeff Gibboney replied that decision would be up to the Board of Superintendents. Dr. Kathryn Goad stated she has students in the program and will make an unannounced visit. Ms. Sarah Sparks stated recommendations are welcomed. The concerns Ms. Sarah Sparks heard were a request for an additional paraprofessional and the past teacher was concerned about combining the classrooms.

Dr. Kathryn Goad asked for the current ratio of teacher to student. Ms. Sarah Sparks responded 7 staff to 16 students. Mr. Dan Noel commented it may be wise to bring in a third-party for our protection and to stop the "he said, she said". Mr. Chris Stitzle inquired who the third-party would be. Dr. Mark Baker stated that the lawyer may be able to make a recommendation on who could be the third-party. Ms. Sarah Sparks noted the previous discussions and decision from the Board of Superintendents. She stated the options presented were to hire another teacher or move the position.

Mr. Dan Noel made a motion to hire a third-party to review the Life Skills program at Bloomfield. Dr. Robert Hacker seconded the motion. The motion was amended to appoint Dr. Kathryn Goad to be the person who determines who the third party will be. The motion passed unanimously.

Dr. Robert Hacker requested job descriptions of personnel working in the Greene-Sullivan Special Education Cooperative office. Ms. Sarah Sparks agreed to email those when the meeting adjourns.

11. Adjourn

Dr. Mark Baker made a motion to adjourn the meeting. The motion was seconded by Mr. Dan Noel. The motion passed unanimously.

The Next GSSEC Board of Superintendents' Meeting is scheduled for Tuesday, October 8, 2019 with the executive session meeting beginning at 9:00 A.M. and public meeting beginning at 9:30 A.M.





